

**TENTATIVE SCHEDULE OF EVENTS**  
**North Stardust/Antelope COUNTY IMPROVEMENT DISTRICT**  
**Assumes No Protests or Objections**  
**\*\*All dates are subject to the ability to obtain the required Rights-of-Way\*\***

**PROJECT PHASE (DISTRICT BOARD)**

<b>Item No.</b>	<b>Date</b>	<b>Action</b>	<b>Requirements</b>
1	April 4, 2005	Community Meeting – Introductions	These must be in completely final form including both engineering and legal documentation.
	July 2005	Community Meeting – 30% Engineering	
	Oct. 14, 2005	Final plans, specifications and engineer's estimate filed with the clerk.	
2	Oct. 18, 2005	*Adopt resolution of intention.	Item 1 must be completed prior to adoption.
3	Oct. 20, 21, 2005	<b>Mail</b> notice of proposed improvement.	Required to mail to all owners as shown on the tax roll.
4	Nov. 15, 2005	Receive objections and protests. Any objection or substantial protests require a hearing and may delay the schedule. Set Dec. 20, 2005 Hearing Date if protests filed.	Objections and protests can be filed up to <b>20</b> days after mailing notice. Nov. 10, 2005.  Clerk must mail notice of hearing 10 days prior to hearing. Dec. 7, 2005 and publish in newspaper.
5	Dec. 20, 2005	Hearing and *Resolution ordering the work. (Calling for construction bids.) Send Notice to be Published	If no protests or objections or if protests are insufficient and objections are overruled at a hearing. <b>Evening Session</b>
6	Dec. 26, 27, 2005	<b>Publish</b> advertisement for proposals.	Twice in a daily or once in a weekly newspaper.
7	Dec. 26 – 30, 2005	<b>Post</b> advertisement for proposals at or near the door of the board meeting room.	Must be up for 5 days prior to bids.
8	Jan. 10, 2006	Pre-bid meeting	Purchasing to conduct, site to be determined.
9	Jan. 24, 2006	*Receive construction bids. Open and declare the bids.	Bids must be opened at a public meeting of the board. (Pre Bid Meeting Jan. 10, 2006 @10:00)
10	Feb. 7, 2006	*Award construction contract.	Lowest and best responsible bidder. 5% preference does not apply.
11	Feb. 7, 2006	*Approve assessment diagram showing all lots and parcels to be assessed with their assigned assessment number. Also must show location of work.	(Note-May need special Evening Session) May Need evening session only if there is a conflict over assessment method. It standard, may be OK in the daytime – late afternoon. Still will require special meeting of the Districts.
12	Feb. 10, 2006	Publish notice of award of contract.	Twice in a daily or once in a weekly. Begins 15-day protest period. Protests require a hearing and will delay the schedule. (Feb. 25, 2005).
<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Action</u></b>	<b><u>Requirements</u></b>
13	Feb. 28, 2006	Receive objections to the award.	If received, hearing must be set and notice given. Will delay proceedings.
14	March 7, 2006	Sign contract, obtain payment and performance bonds and insurance.	Prepayment and performance bond should be dated the same as the contract. Contract signing does not have to

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			wait until the end of the protest period.
15	March 14, 2006	Prepare and record assessment including summary of costs and list of amounts assessed to each lot.	Cannot be recorded until contract is awarded. Record in office of superintendent of streets.
16	March 14, 2006	Notify board that assessment is recorded.	Deliver copy to Clerk.
17	Mar. 14, 2006	Notice of recording of assessment.	Record with County recorder.
18	Mar. 14, 2006	*Board sets hearing on assessment.	May 16, 2005 is hearing date
19	March 16, 17	Mail notice of hearing to all property owners.	At least 20 days prior to hearing. (NLT 4/15/06)
20	Mar. 16, 17, 2006	Mail cash demand letters to property owners.	After recording assessment. Combine with notice of hearing.
21	April 21, 2006	Begin preparation of documents for the revolving loan fund	Final issue size will not be known due to cash collections and capitalized interest.
22	April 26, 2006	Publish notice of hearing.	5 times in a daily or 2 times in a weekly, begin 10 days prior to hearing. April 28, 29, 30, May 1, 2.
23	May 16, 2006	*Hold hearing on assessment.	<b>Evening Session</b>
24	May 16, 2006	*Approve assessment.	Should be prior to end of cash collection so landowners know how much to pay.
25	April 28, 2006	Close cash collection period and prepare Treasurer's Return. Shows amount collected.	Must be within 40 days of recording of assessment and warrant.
26	May 5, 2006	Certified list of unpaid assessments. Shows which assessments go to bond.	Prepare and deliver to clerk following Treasurer's Return.
27	May 5, 2006	Adjust issue size for cash collection. Information must be made available to underwriter.	<b>If Revolving Loan is used these step can be reduced.</b>
28	June 6, 2006	Board Approve Purchase of Bond	
29	June 13, 2006	Notice to proceed is issued to contractor.	Not issued until money is in hand.
30	June 23, 2006	Begin Construction	10 days after notice to proceed.